

AUSTIN COMMERCIAL
LAWA MATOC PROJECTS
Prequalification Form



** Should any box be insufficient for your text, you may attach additional pages to the PDF upon submission.*

A. General Information:

Legal Company Name (as it appears of the license)

DBA (if Applicable)

Legal Address

No. of Years in LA County:

Is this Address the:

☐ Branch Office

☐ Regional Office

☐ Main Office

Mailing Address (Address, City, State, County)

Is this Address the:

☐ Branch Office

☐ Regional Office

☐ Main Office

Contact Name

Contact Phone

Contact Email

Web Address

Parent Company Name

Parent Company Address

Type of Company:

☐ Corporation

☐ Partnership

☐ Proprietorship

☐ Sub S Corp

☐ _____

Year Company Started

Contractor's License #

License Expiration

Federal ID Number

DIR Registration #

Expiration Date

Under what other name (s) has your Company operated?

B. Firm Certifications, Experience at LAX, and PLA

Check all that apply and submit certifications copies with this Prequalification Form.

☐ SBE (Small Business Enterprise)

☐ LBE (Local Business Enterprise)

☐ DVBE (Disabled Veteran Enterprise)

☐ LSBE (Local Small Business Enterprise)

*The list of certifying agencies accepted by LAWA can be found here:

<https://www.lawa.org/lawa-businesses/lawa-administrative-requirements/small-business-enterprise-program>

If your firm does not qualify for these certifications, please provide a brief narrative below on how your firm plans to incorporate the small, local, and disabled veteran firms.

Are you registered in the City of Los Angeles LABAVN database at www.labavn.org ?

☐Yes ☐No

Has your Company or any owners, officers or major stockholders ever been suspended, disbarred or otherwise precluded perform pursuing public work or ever been found to be non-responsive by a public agency?

☐Yes ☐No

Has your Company ever had a claim made against it for improper, delayed, defective or non-compliant work or failure to meet warranty obligations?

☐Yes ☐No

Does your Company have any outstanding judgments or claims against it?

☐Yes ☐No

Has your company or any of its owners, officers or major stockholders been investigated for or charged with alleged labor law violations including alleged violations of the Immigration Control and Reform Act; state or local laws regarding employment of immigrants; prevailing wage laws; wage and hour laws or other federal, state or local labor laws?

☐Yes ☐No

Have you worked at LAX airport before? ☐Yes ☐No

Are you familiar with the Badging and Escorting Process at LAX? ☐Yes ☐No

<https://www.lawa.org/lawa-security-badge-office>

Provide details of your last 3 jobs at LAX based on Contract value, schedule, start and finish dates (if applicable)

A Project Labor Agreement is in effect on this project. Please read and fully understand the PLA requirements. The complete PLA agreement can be found here:

<https://www.lawa.org/lawa-employment/lawa-hirelax>

Related to PLA compliance, please confirm you agree to the following:

- Provide a Letter of Assent (prior to the start of work) ☐Yes ☐No
- Adhere and provide services per the Local Worker Hiring Plan (prior to and ongoing) ☐Yes ☐No
- Comply with prevailing wages and fringe benefit contributions ☐Yes ☐No
- Labor dispute resolution procedures for grievances, union jurisdictional disputes and work stoppages. ☐Yes ☐No

C. Trade Information

Using Attachment A- CSI Code Listing, select the trades you are interested in bidding.

What trades or scopes do you normally perform with your own forces?

What trades or scopes do you normally subcontract?

What percentage of the Company’s work is subcontracted?

%

What percentage of the Company’s work is self-performed?

%

How many people does your Company presently employ:

Office

Field Supervision

Tradespeople

Average member of employees for the last 3 years:

Office

Field Supervision

Tradespeople

Local Number	Union Name

List local national accredited training programs in which you participate (craft or management training.)

D. Financial

Has your Company or any of its principals ever petitioned for bankruptcy, failed in business, defaulted or been terminated on a contract awarded to you? ☐Yes ☐No

What is your projected annual volume for 2025?

of Projects:

Provide the Total Volume of work over the past 3 years: (2022, 2023 & 2024)

2024: _____ 2023: _____ 2022: _____

What was your Average Contract size over the past 3 years?

Amount: _____

What is the largest Contract your Company has completed

Amount: _____

Indicate the size of project you are most competitive in performing.

- | | | | |
|--|--|--|---|
| ☐ \$5,000 - \$100,000 | ☐ \$100,000 - \$250,000 | ☐ \$250,000 - \$350,000 | ☐ \$350,000 - \$500,000 |
| ☐ \$500,000 - \$1,000,000 | ☐ \$3,000,000 - \$6,000,000 | ☐ \$6,000,000 - \$9,000,000 | ☐ \$9,000,000 - \$15,000,000 |
| ☐ Over \$15,000,000 | | | |

Check all building types on which your Company has worked:

- | | | | |
|--|---|--|---------------------------------------|
| ☐ High Rise Office Building | ☐ Mid Rise Office Building | ☐ Civil / Roadwork | ☐ Public Works |
| ☐ Utilities | ☐ Landscape / Hardscape | ☐ Industrial Building | ☐ Bridges |
| ☐ Aviation | ☐ Design Build / Design Assist | | |

Please Note: Once your prequalification form has been submitted and evaluated, you may be requested to completely fill out Form 'G' 1300a and attach your firm's financial information (your financial information will be treated with the strict confidentiality) and submit to Austin Commercial Risk Management Services.

- Mail to Attention SURE Manager, Risk Management Services, 3535 Travis, Suite 300, Dallas, Texas 75204-1466, marked "confidential"
- Fax to 214-224-4366 (confidential fax site), or (3) E-mail to rms@austin-ind.com

List of Projects with Austin Commercial in the last 5 years

E. Insurance

All projects will require insurance that complies with LAWA and Austin Commercial's requirements. Please identify your carrier(s) below. If you require assistance with the project mandated Insurance and Bonding Requirements, please visit the LA Contractor Development website below per LAWA's recommended Trade Partner Assistance Firm Merriwether & Williams. [visit: http://www.lacondev.com](http://www.lacondev.com)

Insurance Company Name:							
Contact Name:				Phone Number:			
Address:		City:		State:		Zip:	

Insurer provides: ☐ Work Comp ☐ Automobile ☐ Pollution Liability
☐ General Liability ☐ Umbrella Liability ☐ Professional Liability

Insurance Company Name:							
Contact Name:				Phone Number:			
Address:		City:		State:		Zip:	

Insurer provides: ☐ Work Comp ☐ Automobile ☐ Pollution Liability
☐ General Liability ☐ Umbrella Liability ☐ Professional Liability

F. References

List 3 contractors or suppliers from 3 large contracts within the last 3 years:

Contractor/Supplier - 1							
Company Name:							
Contact Name:				Phone Number:			
Address:		City:		State:		Zip:	
Primary Scope:				Contract Value:			

Contractor/Supplier - 2							
Company Name:							
Contact Name:				Phone Number:			
Address:		City:		State:		Zip:	
Primary Scope:				Contract Value:			

Contractor/Supplier - 3							
Company Name:							
Contact Name:				Phone Number:			
Address:		City:		State:		Zip:	
Primary Scope:				Contract Value:			

G. Previous Work Experience on Similar Type Projects

Project 1									
Company Name:									
Contact Name:						Phone Number:			
Address:		City:					State:		Zip:
General Contractor:		Year of Project:					Dollar Value:		

Project 2									
Company Name:									
Contact Name:						Phone Number:			
Address:		City:					State:		Zip:
General Contractor:		Year of Project:					Dollar Value:		

Project 3									
Company Name:									
Contact Name:						Phone Number:			
Address:		City:					State:		Zip:
General Contractor:		Year of Project:					Dollar Value:		

H. Safety Record

Please provide a current EMR rating* _____

* Subcontractors shall have an EMR (Experience Modification Rate/Rating) of less than 1.0 to qualify for award. In lieu of a EMR of less than 1.0, subcontractors may have an EMR between 1.00 and 1.25. LAWA may modify this requirement on a case specific basis. [Pg. 15, GC-9 E.3 of Prime Contract].

Please provide a copy of the following with this form:

- a) Safety Program
- b) Copy of Insurance carrier or state fund (on their letterhead) verifying the EMR data.

Provide the following Rate for Your Company for the Past Three Years:

2022: _____ 2023: _____ 2024: _____

Have you had a recordable accident in the last 3 years? ☐ Yes ☐ No

Number of OSHA citations received in the last 5 years (citation, not violations)

Recordable Incident Rate (add Columns I+J in OSHA Form 300A)

Lost Time Incident Rate (column H from OSHA Form 300A)

Citation#:	Rate:	Rate:
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Total hours worked by all employees (located on the right-hand side of the OSHA Form 300A)

Rate:

Annual number of employees
(located on the right side of
OSHA Form 300A)

#

Number of fatalities

#

I. Quality Control

Does your company have a written Quality Control Plan? ☐ Yes ☐ No

How many full-time Quality Control staff members does
your company employ?

#

J. Acknowledgement of attachments

*I hereby certify and acknowledge that I read the following documents which contain requirements or prerequisites for a contract award.

☐ Project Labor Agreement

Certification

We have attempted to answer all questions in a full and complete manner to assure that our answers are not in any respect misleading by either expressing ourselves in a misleading or ambiguous manner or omitting information. We recognize that Austin Commercial will be relying on the accuracy of the information and our responses in this questionnaire to determine eligibility to bid or to receive a subcontract.

Completed & Submitted By:

Name:	Title:	Submission Date:
Company:	Phone:	

- ATTACHMENT A -

CSI Codes Listing - Which Trade is Your Company Interested in Bidding CSI Divisions / Trades

(Please check all that apply)

- | | | |
|--|---|---|
| ☐ Multiple - General Contractor | ☐ 01550 - Temp Barriers: Noise/Dust | ☐ 02000 - Structural Demolition |
| ☐ 02000 - Selective Demolition | ☐ 02400 - Pavement Removal | ☐ 03000 - Concrete Work |
| ☐ 03300 - Reinforcing Steel | ☐ 03500 - MEP Equipment Pads | ☐ 03370 - Shotcrete |
| ☐ 04200 - Masonry | ☐ 04400 - Stone | ☐ 05100 - Structural Steel |
| ☐ 05200 - Metal Deck | ☐ 05400 - Cold Formed Metal Stud Framing | ☐ 05500 - Misc Metals |
| | | ☐ 05510 - Steel Stairs |
| ☐ 05700 - Ornamental Metals | ☐ 05730 - Decorative Metal Railing | ☐ 06160 - Sheathing |
| ☐ 06200 - Stud Partitions | ☐ 06300 - Exterior Wall Sheathing | ☐ 06400 - Wood Paneling |
| ☐ 06600 - Countertops & Cabinets | ☐ 07190 - Waterproofing | ☐ 07200 - Building Insulation |
| ☐ 07272 - Fluid Applied Membrane Air and Vapor Barriers | ☐ 07400 - Metal Wall Panels | ☐ 07500 - Roofing |
| | ☐ 07600 - Flashing and Sheet Metal | ☐ 07720 - Roof Accessories |
| ☐ 07800 - Fireproofing | ☐ 07900 - Joint Sealants | ☐ 07950 - Expansion Joints |
| ☐ 08100 - Doors, Frames & Hardware | ☐ 08300 - WON Doors | ☐ 08400 - Storefront |
| ☐ 08420 - Automatic Sliding Entrance Doors | ☐ 08500 - Curtain Wall System | ☐ 08700 - Windows |
| | ☐ 08800 - Glazing | ☐ 09200 - Gypsum Board |
| ☐ 09240 - Cement Plaster | ☐ 09300 - Ceramic Tile | ☐ 09500 - Acoustic Ceiling |
| ☐ 09550 - Decorative Ceiling | ☐ 09600 - Terrazzo Floor | ☐ 09680 - Carpet |
| ☐ 09900 - Paint and Coatings | ☐ 10100 - ID Devices | ☐ 10150 - Post and Panel/Pylon Signage |
| ☐ 10170 - Illuminated Panel Signage | ☐ 10200 - Louvers | ☐ 10200 - Toilet Partitions |
| ☐ 10260 - Wall and Corner Guards | ☐ 10280 - Toilet Accessories | ☐ 10400 - Fire protection specialties |
| ☐ 10710 - Exterior Sun Control Devices | ☐ 10810 - Bird Control Devices | ☐ 12100 - Art/Sculptures |
| ☐ 12200 - Window Treatments | ☐ 12600 - Systems Furniture | ☐ 12700 - Seating |
| ☐ 14200 - Elevators | ☐ 14300 - Escalators | ☐ 14400 - Lifts |
| ☐ 14800 - Window Washing Equipment | ☐ 21100 - Fire Protection Systems | ☐ 22000 - Plumbing |
| ☐ 23000 - HVAC | ☐ 26000 - Electrical | ☐ 26100 - Communications |
| ☐ 26200 - Electronic Safety and Security | ☐ 26300 - Building Automation | ☐ 28100 - Fire Alarm Systems |
| ☐ 31000 - Earthwork | ☐ 31200 - Shoring | ☐ 31300 - Caissons |
| ☐ 31400 - Jack & Bore | ☐ 32100 - Asphalt Paving | ☐ 32200 - Concrete Paving |
| ☐ 33000 - Site Utilities | ☐ 41000 - Baggage Handling Systems | |